



Vehicle/Queensland Regulated Ship Cancellation of Registration Application

Transport Operations (Road Use Management) Act 1995, Transport Operations (Marine Safety) Act 1994

- Number plates:** Number plates must be surrendered upon cancellation except if you are cancelling due to COVID-19. If you are cancelling due to COVID-19 and you intend to re-register your vehicle at a later date, you should remove your number plates from the vehicle and securely store them to be reattached when you re-register. The Department of Transport and Main Roads will customise your number plates free of charge to facilitate this process. If you do not intend to re-register your vehicle, you should securely dispose of your number plates. **If you do not dispose of your plates securely and they are reattached to a vehicle, any camera-detected offences or toll infringements will be sent to you as the last registered operator.**
- Number plate confiscation notice:** A vehicle currently under a Number Plate Confiscation Notice issued by the Queensland Police Service, cannot be cancelled during the confiscation period. Please contact the Queensland Police Service prior to lodging your application.
- Lodging your application:** You can lodge your completed form by email to regocancellations@tmr.qld.gov.au or mail to Department of Transport and Main Roads, Vehicle Cancellations, PO Box 372, LONGREACH QLD 4730. If you intend to cancel the registration of more than 5 vehicles, complete this form once for the first vehicle and send an attachment with all of the vehicle details as outlined in Question 2 to regocancellations@tmr.qld.gov.au. Please ensure your postal address provided to TMR is up to date prior to lodging your application as all cancellations requested by email will be refunded by cheque. **You must not use the vehicle after you have lodged your application for cancellation. There are significant fines for driving an unregistered vehicle.**
- Direct Debit:** If this vehicle is enrolled for Direct Debit, it is your responsibility to ensure the vehicle/ship is removed from the scheme prior to the cancellation of registration.

1. Registered operators details

Family/Organisation's name	Given name/s
<input type="text"/>	<input type="text"/>
Email address	Mobile/Telephone number
<input type="text"/>	<input type="text"/>
Residential/Organisation's address	Postcode
<input type="text"/>	<input type="text"/>
Postal address (if same as above write 'as above')	Postcode
<input type="text"/>	<input type="text"/>

If you are cancelling a vehicle, dealer plate or trailer trade plate go to **section 2**
If you are cancelling a ship, go to **section 3**

2. Vehicle details

Registration number	Vehicle make/model (for example, Ford Falcon)	Vehicle Identification Number/Chassis number
<input type="text"/>	<input type="text"/>	<input type="text"/>

Go to **section 4**

3. Ship details

Registration number	Ship manufacturer	Engine number/s
<input type="text"/>	<input type="text"/>	<input type="text"/>

Ship registration numbers

It will be necessary to ensure that the ship registration numbers are removed and that the following declaration is completed.
I/We declare that the registration numbers have been removed from the hull.

Signature of person who removed the registration number	Date	Go to section 4
<input type="text"/>	<input type="text"/>	

4. Reason for vehicle/ship cancellation

Registered operator request	<input type="checkbox"/>	
Vehicle re-registered in Queensland/Interstate	<input type="checkbox"/>	For vehicles - Complete sections 6 (if applicable) and 7 .
Vehicle was stolen	<input type="checkbox"/>	Complete sections 5, 6 (if applicable) and 7 .
Ship was stolen	<input type="checkbox"/>	Complete section 7 .
Accident or event (e.g. flood, fire)	<input type="checkbox"/>	Was the vehicle assessed by an insurer? (Vehicle only)
	Yes <input type="checkbox"/>	Insurer <input type="text"/> Claim number (if known) <input type="text"/>
	No <input type="checkbox"/>	If the vehicle is less than 16 years old, complete <i>Written-off Vehicle Notification - Individual (Form F4069)</i> to determine if the vehicle is to be recorded on the written-off vehicle register. Complete sections 6 (if applicable) and 7 .

Cancellation date for a vehicle may be backdated to the day after the accident or event only if:

- Documentation from an official source (for example, Insurer or Police) is provided confirming the date of the accident or event; **and**
- Section 7** is completed, confirming that the vehicle has not been used on a road since the accident or event; **and**
- Written-off Vehicle Notification - Individual (form F4069)* has been completed (**only** if the vehicle has not been assessed by an insurer).

Cancellation date for a ship is taken only on the day of the submission of the form.

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5. Stolen Vehicle (complete if vehicle)

Note: This form can only be submitted after 31 days from the date of theft to allow for the vehicle recovery.

A police officer **must complete and stamp** the section below.

Date theft reported to police

 / /

Cancellation date can be back-dated to the day after theft reported.

Has the vehicle been recovered?

 No Yes

Date of recovery

Report or reference number

 / /

Were the number plate/s recovered?

 No Yes

I hereby certify that the details shown are correct and the vehicle details are consistent with the vehicle reported stolen.

Police officer's name

Rank and number

Station (place official stamp here)

Date

 / /

6. Personalised/customised plate/s (to be completed for personalised/customised plate/s only, tick applicable statement)

The vehicle registration is being cancelled but the personalised/customised plates are being retained.

If you are attaching the plates to another vehicle, you must complete a *Remove and/or Attach Personalised/Customised Plates Application (form F2964)*.

The registration and the plates are being cancelled. All plate owner/s must sign below.

Vacant plates (not attached to a vehicle) are being cancelled. All plate owner/s must sign below.

When personalised/customised plate/s are in joint names **both** signatures are required.

Signature/s of personalised/customised plate/s owner/s

Date

 / /

Note: If the personalised/customised plate/s have been taken by the Queensland Police Service as the vehicle is currently under a Number Plate Confiscation Notice, you cannot attach these plate/s to another vehicle during the confiscation period.

7. Statement - This section must be completed (tick all that are applicable)

I/We declare that the vehicle/ship registration that I am cancelling was validly paid.

The reason for the cancellation is due to the COVID-19 emergency.

The reason for the cancellation is that the vehicle was written-off as a result of an accident or event and the cancellation date is to be backdated. I/We declare that the vehicle has not been driven on the road since the accident or event.

Written-off vehicle disposed of by Insurer to Auction House and I am unable to access the vehicle to retrieve the number plates.

Number plates

One or both plate/s have been:

 Lost Stolen Destroyed

or

I intend to re-register the vehicle at a later date and I would like to customise my standard plates so that I can retain them for re-registration. Customised plates cannot be transferred or sold.

or

I do not intend to re-register the vehicle and have securely disposed of the plates myself.

All information provided in this document is true to the best of my/our knowledge.

It is an offence to give false or misleading information under the *Transport Operations (Road Use Management) Act 1995*.

Maximum penalty may exceed \$7000.

Signature of registered operator/s (in the case of joint registered operators - at least **one** must sign)

Date

 / /

Privacy Statement: The Department of Transport and Main Roads collects information on this form to administer the register of vehicles under the *Transport Operations (Road Use Management) Act 1995* and ships under the *Transport Operations (Marine Safety) Act 1994*. This information may be used and released by the department under the provisions stated in these Acts and Regulations. Your personal information will not be disclosed to other third parties without your consent unless authorised or required by law.

Office use only

First registered operator CRN _____ Second registered operator CRN (if applicable) _____

Number of plate/s surrendered? 1 2

Have full requirements been met? No Yes Initials _____

Vehicle/Ship Registration cancelled from ____/____/____ Refund amount _____ User Id _____

If the refund is to be issued by EFTPOS/Credit Card:

I confirm that all requirements have been met to issue an electronic refund.

Verifying Operator's Username _____ Verifying Operator's Signature _____